NWU® | Centre for Teaching & Learning

eFUNDI TEST & QUIZZES TOP TIPS:

Add, edit or delete an exception

Step 1: In eFundi go to the applicable module site

Step 2: Navigate to the Test & Quizzes tool

Step 3: Go to Published copies

Step 4: Find the applicable test and from the drop-down menu on the left of it, choose 'Settings'

Step 5: The 'Availability and Submissions'-field would automatically be opened. Close this field and open 'Exceptions to the Time Limit and Delivery Date'

Step 6: Choose the student (User) or group to whom the exception should apply and also indicate the dates and times until a second chance is granted. OR edit/delete existing exceptions here.

Step 7: Click on 'Add an Exception' - repeat for each student you wish to add an exception to.

Step 8: Click on 'Save' to publish your changes

Please note: Only the students chosen for an exception will be able to redo their Test or Quiz. If a student already has a recorded score this attempt will first have to be deleted before the exception opportunity will load on their eFundi.

eFundi HELPDESK

MC: Call 89 2312 or Visit ADC, Block D, G80

PC: Call 85 2295 or Visit B8, 107

VC: Call 10 3035/8 or Visit B13, SL 313