

# eFundi Tutorial: Test & Quizzes

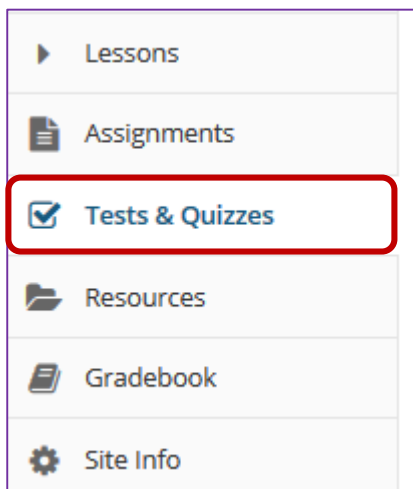
## How do I create a true or false question



This allows for a true/false question to added to a new or existing assessment.

### Step 1: Go to Tests & Quizzes

Select the **Tests & Quizzes** tool from the Tool Menu of your course site.



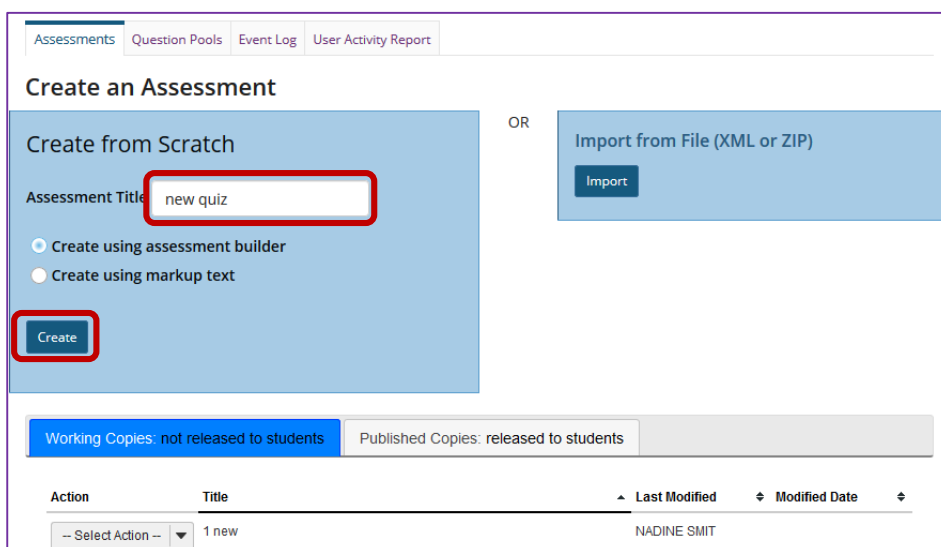
If this tool is not visible on the left, it still needs to be added by the site Instructor.

For steps in adding a tool to your eFundi site access the tutorial on *How to add/remove tools on a site* from the [Support tutorial site](#)

### Step 2: Select an assessment

Questions may be added to any assessment. Select an existing assessment or create a new one.

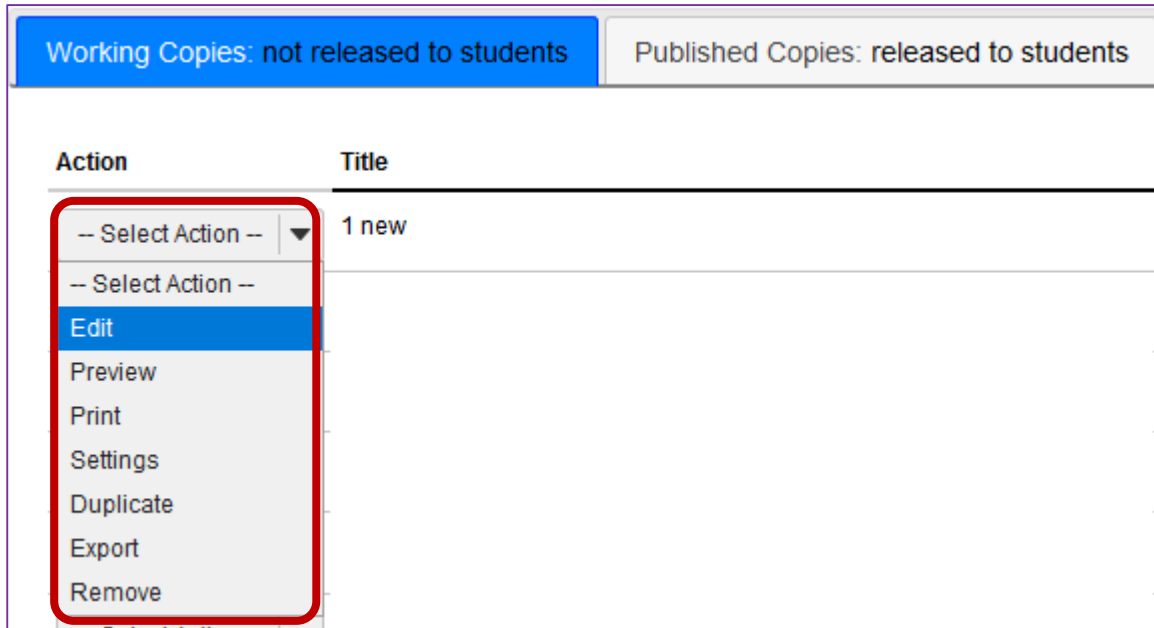
#### Create a New Assessment



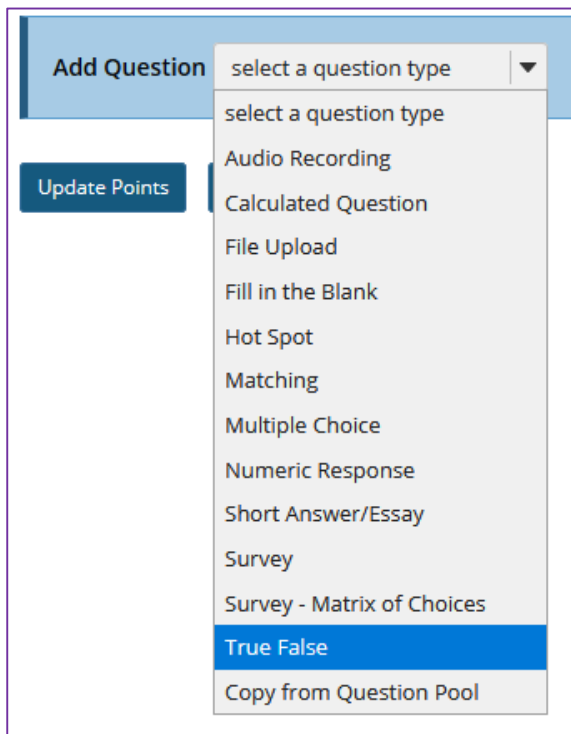
This tutorial is based on the *Sakai 12 User Guide (English)* created by Longsight available at: <https://longsight.screenstepslive.com/s/4586/m/76781>. Content is used are under a free-for-reuse license and additional permission has been obtained by the NWU.

For more information on creating new assessments, see [How do I create an assessment?](#)

Or edit an existing assessment



### Step 3: Select True False from drop-down menu



After selecting **True False** from the drop-down menu, the program will open additional options for the question.

## Step 4: Set the point value for the question

Answer Point Value	<input type="text" value="1.0"/>
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Enter the point value for this question. Questions may be worth any point value you choose.

*Tip: Keep in mind that the point value of all the questions in the assessment will equal the point value of the assessment in the Gradebook. So, if you want your assessment to be worth a total of 100 points, you should assign point values to your questions accordingly.*

## Step 5: Display points?

Display Point Value while student is taking the exam	<input checked="" type="radio"/> Yes
	<input type="radio"/> No

Do you want students to see the point value as they are taking the test? If so, leave the default setting of **Yes**. If you prefer that students do not see the point value for the question, select **No**.

## Step 6: Negative point value. (Optional)

Negative point value for incorrect answer selection	<input type="text" value="0.0"/>
	Optional. Pertains only to 'True False' or 'Multiple Choice, Single Correct' questions.

**Note:** With true false questions, there is an option to award negative point value for incorrect answers.

## Step 7: Add question text

Type the question text into the text box provided.

Question Text

[Show Rich-Text Editor \(and character count\)](#)

Cape Town is called the Mother City.

**Note:** If you prefer to enter the question text using **Rich-Text Editor**, you may click the hyperlink **Show/Hide Rich Text Editor** link and the editor will open.

For training in the use of the [Rich Text Editor](#) click on this link, or go to the eFundi Staff Training site on eFundi to access it there.

### Step 8: Add attachment. (Optional)

Attachments

No Attachment(s) yet

[Add Attachments](#)

Click **Add Attachments** to browse for and select a file attachment if desired.

### Step 9: Select the correct answer

Answer  True  False

Indicate either **True** or **False** as the correct response for this question.

### Step 10: Require rationale

Require Rationale  Yes  No

This option determines whether or not students are required to state *why* the statement is true or false when they submit a response.

### Step 11: Assign to part. (Optional)

Assign to Part

If you have multiple parts in your assessment, you may assign the question to a different part.

### Step 12: Assign to pool. (Optional)

Assign to Question Pool

If you have an existing question pool and would like to copy this question to the pool, select the pool name here.

To know what a question pool is visit the tutorial on [What is a Question Pool](#).

### Step 13: Add feedback for correct answer and/or incorrect answer. (Optional)

**Correct/Incorrect Answer Feedback**

**Correct Answer (optional)**

[Show Rich-Text Editor \(and character count\)](#)

**Incorrect Answer (optional)**

[Show Rich-Text Editor \(and character count\)](#)

Feedback is optional text available for the student to review after the particular question is graded. For true false questions, the feedback option is offered for correct and/or incorrect answers, if desired.

*Tip:* To edit with **Rich-Text Editor**, click the hyperlink to open the full menu.

## Step 14: Click Save



Click **Save** to save the question (or **Cancel** to exit).