

eFundi Tutorial: Test & Quizzes

How do I preview an assessment (i.e. test or quiz)

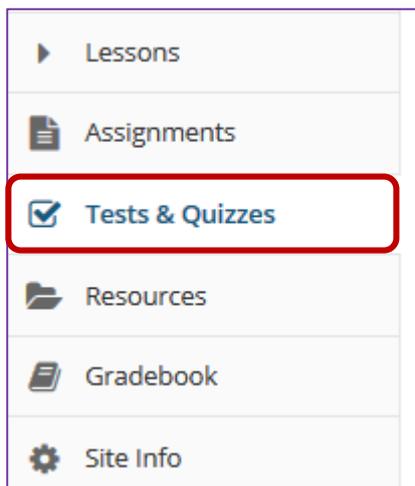


You can preview an assessment either by using the **Preview** option in the *Action* menu, or by viewing the site as a student and submitting the assessment.

Note: If you use the **Preview** option to preview an assessment, you will not be able to submit the assessment or see how feedback displays for your students.

Step 1: Go to Tests & Quizzes

Select the **Tests & Quizzes** tool from the Tool Menu of your course site.



If this tool is not visible on the left, it still needs to be added by the site Instructor.

For steps in adding a tool to your eFundi site access the tutorial on *How to add/remove tools on a site* from the [Support tutorial site](#)

Step 2: Preview from the Action menu

Action	Title	Last Modified	Modified Date
-- Select Action --	1 new 2	NADINE SMIT	2020-04-26 01:33
-- Select Action -- Edit	Can you add a video test	NADINE SMIT	2020-04-07 09:53
Preview	eFundi test #1 (SU 2.1 - 2.3)	NADINE SMIT	2020-04-25 23:39
Print	Fictional characters test	NADINE SMIT	2019-11-11 10:15
Settings			
Publish			
Duplicate			
Export			
Remove			

From the *Tests & Quizzes* tool home screen, choose the **Preview** option in the drop-down menu for the assessment you would like to preview.

Note: The **Preview** option is available in both the **Working Copies** and **Published Copies** tabs of *Tests & Quizzes*.

Preview the assessment

i Assessment Preview - This is an example student view of this assessment **done**

Begin Assessment

"1 new 2" for ASTS 111 V Year 2019

This assessment is **due Thursday, 2020-Apr-30 12:00 AM**.
There is no time limit for this assessment.
You can submit this assessment an unlimited number of times. Answers from previous attempts will not be available within the assessment during subsequent attempts. Your highest score will be recorded.

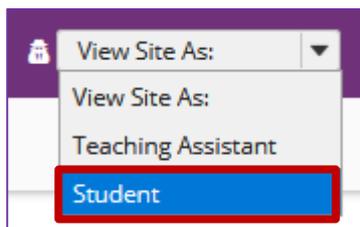
Begin Assessment Cancel

i Assessment Preview - This is an example student view of this assessment **done**

You'll be able to walk through a preview of your assessment, but you won't be able to submit the assessment from this preview.

Note: The assessment preview will be identified with the following text in light grey: "Assessment Preview - This is an example student view of this assessment."

Step 3: OR View the site as a student



You can view the *Tests & Quizzes* tool and submit your assessment as if you were a student using the **View Site As... Student** option OR by adding your non-university email address to your site as a *Student* and logging in to submit the assessment.

Select an assessment

Assessments

Take an Assessment

The assessments listed below are currently available for you to take. To begin, click on the assessment title.

Title	Time Limit	Due Date/Time
1 new	n/a	2020-04-30 00:00
1 new 2	n/a	2020-04-30 00:00
eFundi test #1 (SU 2.1 - 2.3)	n/a	2020-11-06 12:00
either or test	n/a	2020-11-24 00:00
L_test2	n/a	n/a
L_test3	n/a	n/a
Testing tables	10 min	n/a

Submitted Assessments

You have not yet submitted any assessments.

Note: If you submit your test using the **View Site As...** option, you won't see your submission listed in the Scores screens for grading. Using **View Site As...**, you WILL be able to see all [feedback](#) you have made available to students that does not require manual grading.

Tip: If you'd like to be able to grade your own submission to the test as an instructor, you'll need to submit the test after logging in with a different user account. Often, instructors will enroll a fake "demo student" account in the site so that they can log in as that user to submit items and practice grading them.